

**Rochelle Park Board of Education
Executive Session 6:30 P.M.
Regular Meeting-7:30 P.M.
October 13, 2016**

- I. Call to Order and Flag**
- II. Roll Call**

Board Member	Present	Absent
Mr. Sam Allos, Vice President		
Mrs. Shirley Abraham		
Mrs. Arlene Ciliento Buyck		
Mrs. Teresa Judge Cravello		
Mrs. Maria Lauerman		
Mr. Mark Scully		
Mrs. Dimitria Leakas, President		

Others present:

- Dr. Geoffrey W. Zoeller, Jr., Superintendent of Schools
- Mrs. Cara Hurd, Director of Curriculum, Instruction
- Mr. Brian Cannici, Principal
- Mr. Kevin Woods, Building & Grounds Supervisor
- Mrs. Ellen Kobylarz, Board Secretary

- III. Executive Session Announcement (if Needed)** The Board will reconvene in Public Session at approximately 7:30 P.M.

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ P.M.
Roll Call

SA SA AB TC ML MS DL

Motion by _____, seconded by _____, to close Executive Session at _____ P.M.
Roll Call

SA SA AB TC ML MS DL

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____P.M.
Roll Call

SA SA AB TC ML MS DL

IV. Salute to the flag

V. Superintendent’s Report

- **2015-16 Violence and Vandalism Report**

VI. Principal’s Report

VII. Director of Curriculum, Instruction, and Special Project’s Report

- **Annual District Assessment Report**

VIII. Building and Grounds Supervisor’s Report

IX. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this portion of the meeting, district residents and staff are invited to address the Board of Education on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. The Board requests that individuals sign the speakers’ list giving name and address, and asks that all remarks be directed to the Board as a whole (not to individuals).The public is reminded that their remarks are being recorded.

The Board wishes to remind all attendees at its meetings that while it subscribes without reservation to the principle of keeping the community completely informed, it cannot respond to or discuss personnel matters. If a matter concerning a district staff member is of interest or concern to a resident, the matter should be referred to the Building Principal, Superintendent of Schools, or the Board of Education, either by telephone, letter, or email.

Each speaker’s statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by _____, seconded by _____, to open public comment at _____P.M.
Roll Call

SA SA AB TC ML MS DL

Motion by _____, second by _____, to close public comment at _____P.M.
Roll Call

SA SA AB TC ML MS DL

X. Items for Board Action-Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS R1-R13

POLICY #0168- APPROVALS OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings:

September 8, 2016 Regular Meeting & Executive Session

Motion by _____, second by _____,
Roll Call

SA SA AB TC ML MS DL

POLICY#5200 ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of September 2016 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	499	1-3 rd Grader	3-2 nd Graders
Hackensack H.S.	127.5	1-Kndg.	2-3 rd Graders
Academies/Technical Schools	14		1-5 th Grader
Totals	640.5		1-6 th Grader
			1-8 th Grader
			1-Kndg.

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	9421	Possible Days	1050
Days Present	9111.5	Days Present	1025
Days Absent	309.5	Days Absent	25
% Present	96.7%	% Present	97.6%
% Absent	3.3%	% Absent	2.4%

Motion by _____, second by _____,
Roll Call

SA SA AB TC ML MS DL

POLICY #7430 - SCHOOL SAFETY

R3. RESOLVED: that the Board of Education approves the update to Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the Rochelle Park School District as presented.

Motion by _____ seconded by _____
Roll Call

SA SA AB TC ML MS DL

POLICY #8468 CRISIS MANAGEMENT

R4.RESOLVED: that the Board of Education approves and adopts the Emergency Management Plan, Dated October 2016 for the Rochelle Park School District as presented.

Motion by _____ seconded by _____
Roll Call

SA SA AB TC ML MS DL

POLICY #8420 EMERGENCY & CRISIS SITUATIONS

R5. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of September 2016 for the Rochelle Park School District.

Fire Drill September 23, 2016
Security Drill September 29, 2016

Motion by _____, second by _____,
Roll Call

SA SA AB TC ML MS DL

POLICY #5512.01 HARRASSMENT INTIMIDATION AND BULLYING

R6. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for September 2016 on behalf of the Rochelle Park School District.

September 2016

Reported Cases: 2

Number of Cases open: 1

Number of Cases closed: 1

Number of Incidents determined to be HIB: 0

Motion by _____, second by _____,
Roll Call

SA SA AB TC ML MS DL

POLICY# 8461 REPORTING VIOLENCE AND VANDALISM

R7. RESOLVED: that the Board of Education accepts the report and acknowledges the public presentation by the Superintendent of the 2015-2016 Midland School #1 Violence and Vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS).

Motion by _____, second by _____,
Roll Call

SA SA AB TC ML MS DL

POLICY #5307 NURSING SERVICES PLAN

R8. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the Nursing Service Plan for the 2016-2017 school year.

Motion by _____, second by _____,
Roll Call

SA SA AB TC ML MS DL

POLICY #2340- FIELD TRIPS

R9. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip request:

Mrs. Sobeck, Mrs. Hani, Ms. Fernandez, Ms. Geoffroy, and Mrs. Holzmann to accompany the Kindergarten students to the firehouse on October 25, 2016 (rain date October 26, 2016) a no cost to the district or parents.

Ms. Barbieri, Ms. Johnson, Ms. Zambrano, Ms. Pallouras, Ms. Gomez, and Ms. DeSimone to accompany the Pre School students to Secor Farms in Mahwah on October 19, 2016 at a cost to the parents of \$25.00 per student.

Motion by _____, second by _____,
Roll Call

SA SA AB TC ML MS DL

POLICY #0130 BYLAWS & POLICIES

R10. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves a first reading of the following Policies and Regulation:

Policies

1220 Employment of Chief School Administrator
1310 Employment of School Business Administrator/Board Secretary
1631 Residency Requirement or Person holding School District Office, Employment, or Position
3111 Creating Positions
3124 Employment Contract
3125.2 Employment of Substitute Teachers
3126 District Mentoring Program
3141 Resignation
3144 Certification of Tenure Charges
3159 Teaching Staff Member/School District Reporting Responsibilities
3231 Outside Employment as Athletic Coach
3125 Employment of Teaching Staff Members
3240 Professional Development for Teachers and School Leaders
4159 Support Staff Member/School District Reporting Responsibilities
5305 Health Services Personnel
5339 Screening For Dyslexia
5350 Student Suicide Prevention
7481 Unmanned Aircraft Systems (UAS also known as DRONES)
8441 Care of Injured and Ill Persons
8630 Bus Driver/Bus Aide Responsibility
9541 Student Teachers/Interns

Regulation

R1330 Evaluation of School Business Administrator
R1400 Job Descriptions
R3126 District Mentoring Program
R3144 Certification of Tenure Charges
R3240 Professional Development for Teachers and School Leaders
R5330 Administration of Medication
R5350 Student Suicide
R8441 Care of Injured and Ill Persons
R8630 Emergency School Bus Procedures

Motion by _____seconded by _____

Roll Call

SA SA AB TC ML MS DL

POLICY #5120 NEEDS ASSESSMENT PUPILS

R11. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following special education placement for the 2016-2017 school year.

Amended

CASE# 638675906

CLASSIFICATION: Autistic

PLACEMENT: Slocum-Skewes School Ridgefield

RELATED SERVICES: \$10,890.58 Increase in cost of 1:1 aide. Student originally had one Part Time Aide, now requires 2 part time aides which has resulted in the increase in this expense as \$17,194.

TRANSPORTATION:

TUITION:

Amended

CASE# 03-07

CLASSIFICATION: Autistic

PLACEMENT: River Dell High School

RELATED SERVICES:

TRANSPORTATION:

TUITION: \$1,430.83 (originally approved @ \$2,861.66 which was for two students not one)

Amended

CASE# 06-01

CLASSIFICATION: Autistic

PLACEMENT: River Dell High School

RELATED SERVICES:

TRANSPORTATION:

TUITION: \$1,430.83 (originally approved @ \$2,861.66 which was for two students not one)

CASE# 9011417437

CLASSIFICATION: Autistic

PLACEMENT: Gibbs School, New Milford

EFFECTIVE: 7/1/2016

RELATED SERVICES:

TRANSPORTATION:

TUITION: \$2,600.00

Motion by _____seconded by _____

Roll Call

SA SA AB TC ML MS DL

POLICY #2631 NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM

R12. RESOLVED: that the Board of Education upon recommendation of the Superintendent does hereby authorize the Superintendent of Schools to submit the Statement of Assurance to the Commissioner of Education in Compliance with the provisions of N.J.A.C.6A:30-3.2(f).

Motion by _____ seconded by _____

Roll Call

SA SA AB TC ML MS DL

Policy #1210 BOARD-SUPERINTENDENT RELATIONS

R13 . RESOLVED: that the Board of Education upon recommendation of the Superintendent adopt the Board's 2016-17 District Goals as follows:

District Goal – Continue to improve student achievement and reduce the discrepancy levels between our annual proficiency target score and the actual scores attained by our lowest performing subgroups as determined by the NJDOE for the purpose of removing the Focus School designation.

District Goal – Investigate the development of a tuition-based summer enrichment program.

District Goal – Complete a complete audit of the Board of Education Policy and Regulation Manual, adopt new or revised policies to address any deficiencies, and place all policies and regulations on the district website for employee and public access.

District Goal – Undertake a complete facilities audit for the purpose of developing a new Long-Range Facilities Plan and Comprehensive Maintenance Plan.

District Goal – Administer a multi-district K-8 curriculum consortium that will develop brand new English language arts and art curriculums to be implemented for the 2017-18 school year.

Motion by _____ seconded by _____

Roll Call

SA SA AB TC ML MS DL

PERSONNEL RESOLUTIONS P1-P8

POLICY #3240 – PROFESSIONAL DEVELOPMENT

***P1. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the person named at the following workshops/conferences:**

Maria Leccese to attend “Differentiating with Go Math (K-5)” in Demarest on October 28, 2016 at a cost to the district of \$185.00 for registration.

Jennifer O’Brien (PE) to attend “2016 Lake Conference for P.E. Teacher” on October 16-17, 2016 in Johnsonburg NJ at a cost to the district of \$50.00 for registration.

Laurel Hanczaryk to attend ‘BELS Consortium” on October 27, 2016 in Lyndhurst at no cost to the district for registration.

Sheryl Meyers to attend “School Health 2016: 25th Annual American Academy of Pediatric’s School Health Conference” in Somerset on October 18, 2016 at a cost to the district of \$195.00 for registration.

Cara Hurd to attend “Translating K-5 Science Curriculum Framework into Local Curriculum” on November 18, 2016 in Trenton at no cost to the district for registration.

Cara Hurd to attend “Changes to Funding & Requirements: From NCLB to ESSA” in Paramus on November 29, 2016, at no cost to the district for registration.

Elaine Rainone and Meaghan Mallon “NGSS Beyond the basics/NGSS cross-cutting concepts” in Montclair at a cost to the district of \$150.00 per registration.

Kaileigh Aregood to attend “ASHA Convention” in Philadelphia PA on November 18, 2016 at no cost to the district for registration.

Barbara Purcell to attend “Differentiating Reading Writing” in Mahwah on November 4, 2016 at a cost to the district of \$149.00 for registration.

Debbie Pallouras, Krista Fuchs, Bernadette Holzman, Nancy Gomez, Colleen Gerber, Angela Scarpa, and Mary Zambrano to attend” Providing Tools to help staff de-escalate a volatile situation” in New Milford on October 10, 2016 at no cost to the district for registration.

Motion by _____seconded by _____

Roll Call

SA SA AB TC ML MS DL

POLICY# 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

P2. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves the following list of substitutes for the positions named for the 2016-2017 school year at a rate of \$85.00 for Substitute Teachers.

**Megan Wofsy Substitute Classroom Teacher (pending criminal history)
Sid Motaghi Substitute Classroom Teacher (pending criminal history)**

Motion by _____, second by _____,

Roll Call

SA SA AB TC ML MS DL

P3. RESOLVED, on the recommendation of the Superintendent, the Board of Education approves the following substitute Latchkey personnel for the 2016-2017 school year to the position and salary stated below.

Cathy Hernando \$22.00 per hour - Substitute Group Leader
Kaitlin Gallagher \$22.00 per hour - Substitute Group Leader
Stephanie Fernandez \$22.00 per hour - Substitute Group Leader
Debbie Pinto \$19.30 per hour – Substitute Latchkey Aide
Phyllis Mocera \$19.30 per hour – Substitute Latchkey Aide
Mariuxi Zambrano \$19.30 per hour – Substitute Latchkey Aide

Motion by _____seconded by _____

Roll Call

SA SA AB TC ML MS DL

P4. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves an increase up to 29 hours for Colleen Gerber as a Classroom Assistant.

Motion by _____seconded by _____
Roll Call
SA SA AB TC ML MS DL

P5. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves Cara Serpineto or Ellen Lender as a Classroom Assistant at \$19.30 per hour to work with a student during afterschool activities.

Motion by _____seconded by _____
Roll Call
SA SA AB TC ML MS DL

P6. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves the following mentors for the 2016-2017 school year.

**Stephanie Fernandes- Joanna Hani
Allison Hilla- Kristin Colucci
Kaitlin Gallagher- Cara Serpineto**

Motion by _____seconded by _____
Roll Call
SA SA AB TC ML MS DL

P7. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves Patricia Legory as a Library Volunteer for the 2016-2017 school year.

Motion by _____seconded by _____
Roll Call
SA SA AB TC ML MS DL

P8. RERSOLVED: on the recommendation of the Superintendent, that the Board of Education approves Ana Romero to the position of .6 custodian (Step 1), at a prorated salary of \$22,462.00 (no benefits) as of October 15, 2016 or on receipt of approved criminal background check.

Motion by _____seconded by _____
Roll Call
SA SA AB TC ML MS DL

FINANCE AND INSURANCE-RESOULTIONS F1-F11

Upon the recommendation of the Business Administrator to the Superintendent

POLICY #6460 PAYMENT OF GOODS AND SERVICES

F1. RESOLVED: that the Rochelle Park Board of Education approve the October 2016 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills- Fund 10	\$404,170.24
B. Federal Grants – Fund 20	-0-
C. Referendum -Fund 30	\$247,797.77
F. Cafeteria - Fund 60	\$24,396.83
TOTAL DISBURSEMENTS	\$676,364.84

ATTACHMENT 1

Motion by _____, seconded by _____
 Roll Call

SA SA AB TC ML MS DL

F2. RESOLVED, that the Rochelle Park Board of Education approves the September 2016, payroll as follows:

Payroll

Month September

Fund	Gross Payroll	Employer Share of Social Security	Employer DCRP Contribution	Total Payroll Expense
Fund 10	472,949.73	5,088.26	343.92	478,381.91
Fund 20	3,236.30	-		3,236.30
Fund 61	600.00	45.90		645.90
				-
Total	\$ 476,786.03	\$ 5,134.16	\$ 343.92	482,264.11

Motion by _____, seconded by _____
 Roll Call

SA SA AB TC ML MS DL

Transfers

F3. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for September 2016.

ATTACHMENT

Motion by _____, second by _____
 Roll Call

SA SA AB TC ML MS DL

F4. RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary’s Report for the month of September 2016.

ATTACHMENT

Motion by _____, second by _____

Roll Call

SA SA AB TC ML MS DL

POLICY#6660- STUDENT ACTIVITY FUND

F5. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the month of September 2016.

ATTACHMENT

Motion by _____, seconded by _____

Roll Call

SA SA AB TC ML MS DL

F6. RESOLVED: that the Rochelle Park Board of Education approves the provision of IEP directed related services through Region V for the 2016-2017 school year.

Services OT, PT, Behaviorist

Provider: Contracted providers through Region V

Rate: PT: \$13,300.00 (5 hours per week)

OT: \$31/\$920.00 (12 hours per week)

Behaviorist: \$21,280.00 (8 hours per week)

Motion by _____, seconded by _____

Roll Call

SA SA AB TC ML MS DL

F7.RESOLVED: The Rochelle Park Board of Education will offer the following plans for open enrollment 2017:

Aetna Freedom 10

NJ Direct 10

NJ Direct 15

Horizon HMO

NJ Direct 1525

Horizon HMO 1525

NJ Direct 2030

Horizon HMO 2035

NJ Direct HD 1500

Motion by _____seconded by _____

Roll Call

SA SA AB TC ML MS DL

POLICY#7410 MAINTENANCE AND REPAIR

F8.Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Rochelle Park Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Rochelle Park Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Rochelle Park Board of Education in compliance with Department of Education requirements.

Motion by _____ seconded by _____
 Roll Call

SA SA AB TC ML MS DL

POLICY#7510 USE OF FACILITIES

F9. RESOLVED, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time as well as make adjustments due to construction.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Township of Rochelle Park- Basketball	Gym- Basketball	Youth- November 1,2016 to March 31, 2017 Adult-January 5, 2017 to March 30, 2017	None
Township of Rochelle Park	Back Parking lot- Ragamuffin lineup	October 29, 2016	None
RP Boy Scouts	Gym	Move event from Oct 5 th to Oct 18 th	None
Midland School PTA	Gym- set up for an event the next day.	January 27, 2017	None
Girl Scouts Troop 5938	Classroom- once every other week	Oct 21, 2016-June 2017	None
Class of 2017	Library/Media- change of meeting dates with the exception of Dec. March and May. Meeting will be in a classroom or the cafeteria	November 7 th , December 12, January 10, February 8, March 9 th , April 5, May 3 rd , June 5 th	None

Motion by _____, second by _____,
 Roll Call

SA SA AB TC ML MS DL

F10. RESOLVED, that the Board of Education approves a tuition payments to Hackensack at a tentative daily rate of \$77.15 for a McKinney-Vento Act student, for at least 365 days or until said student no longer qualifies under the McKinney – Vento Act.

Motion by _____, second by _____,
 Roll Call

SA SA AB TC ML MS DL

F11. RESOLVE: Upon the recommendation of the Superintendent, the Board approve CHA Design/Construction Solutions to conduct the state-required measurement and verification

services associated with the districts recent Energy Savings Improvement Program (ESIP) per the attached list.

Be it further resolved that in so far as possible, the cost of this service be rolled into the ESIP program.

Motion by _____, second by _____,
 Roll Call

SA SA AB TC ML MS DL

XI. Reports-Community Action Items

2016 School Year

Committees	Chairperson	Co-Chairperson
Buildings & Grounds	Shirley Abraham	Sam Allos, Arlene Ciliento-Buyck
Business, Finance, and Transportation	Dimitria Leakas	Sam Allos, Arlen Ciliento-Buyck
Curriculum, Instruction, and Assessment	Mark Scully	Maria Lauerman, Dimitria Leakas
Legislative and Policy	Teresa Judge Cravello	Shirley Abraham, Arlene Ciliento-Buyck
Personnel/Negotiations/ Staff Relations	Sam Allos	Maria Lauerman, Mark Scully
Special Education	Arlene Ciliento-Buyck	Shirley Abraham, Mark Scully
Technology	Maria Lauerman	Teresa Judge Cravello, Mark Scully
Board Liaison Assignments:		
NJSBA- BCSBA	Teresa Judge Cravello	
Municipality	Sam Allos	
Community	Mark Scully	
Joint Boards	Dimitria Leakas	

XII. Open Public Forum (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

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Each speaker's statement will be limited to five (5) minutes in duration. The Public Forum will be limited to one (1) hour in duration.

Motion by _____, seconded by _____, to open public comment at _____ pm.
 Roll Call

SA SA AB TC ML MS DL

Motion by _____, seconded by _____, to close public comment at _____pm.
Roll Call

SA SA AB TC ML MS DL

XIV. Announcements

The next Regular Meeting will be held on Thursday, November 17, 2016 at 7:30 P.M .in the Media Center. An Executive Meeting may be held prior to the Regular Meeting at 7:00 P.M.

The Board of Education may elect to go into a second executive session at this time.

XVI. 2nd Executive Session Announcement (if Needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

NOW HEREOFRE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was...

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____P.M.
Roll Call

SA SA AB TC ML MS DL

Motion by _____, seconded by _____, to close Executive Session at _____P.M.
Roll Call

SA SA AB TC ML MS DL

XVI. Additional Motions:

Based on the result of conversations held by the Board in Executive Session, additional resolutions may be introduced and approved at this time.

XVII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____P.M.
Roll Call

SA SA AB TC ML MS DL